



# Notice to Water Service Provider of Installation of Sub-Meters

## Form

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

### Section 1 – Owner of Premises

Name	
Postal Address	

### Section 2 – Subject Property Information

Property Address			
Real Property Description	Lot		Plan
Owner of Property			

### Section 3 – Relative Approach (If Applicable)

Plumbing Permit No.	
Other	

**Correspondence:** Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800  
P: 1300 WRC QLD (1300 972 753) F: (07) 4945 0222 E: [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au) [www.whitsundayrc.qld.gov.au](http://www.whitsundayrc.qld.gov.au)

**Bowen**  
Cnr Herbert & Powell Streets  
Bowen QLD 4805

**Proserpine**  
83-85 Main Street  
Proserpine QLD 4800

**Collinsville**  
Cnr Stanley & Conway Streets  
Collinsville QLD 4804

**Cannonvale**  
Shop 23, Whitsunday Plaza  
Shute Harbour Road, Cannonvale QLD 4802



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## Section 4 – Responsible Person

Name			
Company Name (If Applicable)			
Contact Person			
Contact Phone	B	H	M
Email Address			
Postal Address			
Licence Number			
Signed			Date

## Section 5 – Notification to the Water Service Provider

The water service provider must be notified (as per section 100 of the Plumbing & Drainage Regulation 2019) when the sub-meters are proposed to be installed.

The following information must be provided with this notification:

1. Location and registration number of water meters (complete table below)
2. Site plan approved by Whitsunday Regional Council (Approved plan provided with Permit to install Sub meters)

Total Number of Sub Meters Installed:			
Property Address			
Meter Serial No.	Lot No.	Registered Plan No.	Location

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This form can either be:

- Emailed to [info@whitsundayrc.qld.gov.au](mailto:info@whitsundayrc.qld.gov.au)
- Mailed to Whitsunday Regional Council, PO Box 104, Proserpine QLD 4800
- Delivered in person to a Whitsunday Regional Council Customer Service Centre.

## Office Use Only

Form Version: October 2019

Permit Number: .....

Administration Check – Plans and information provided as per above requirements

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